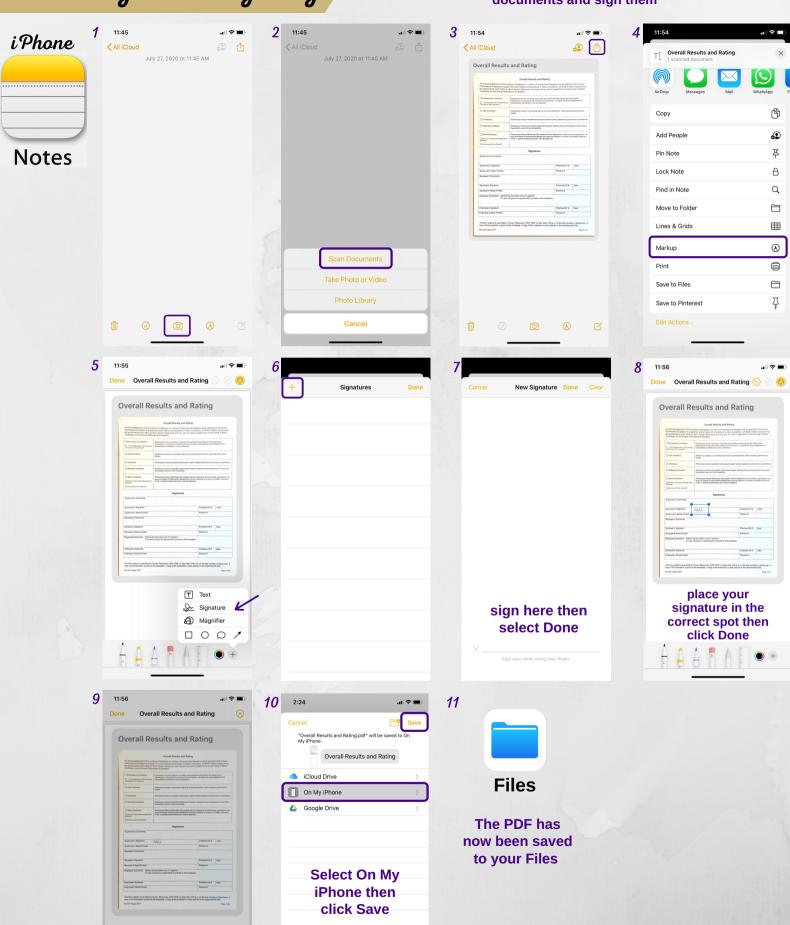
Scanning and Signing

Cancel

If you have an iPhone, you can use the Notes application to scan documents and sign them



Scanning and Signing

If you have an Android, you can use the camera to take a picture of the document and the pen tool on the photo editor to sign it

Android
(in general)

Step 1 - take a picture of the document that needs a signature

Step 2 - go to the gallery where your images are saved

Step 3 - select edit

Step 4 - use the pen tool to sign the document

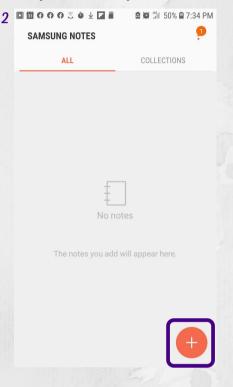
Step 5 - Save/Done and then attach it to an email to send

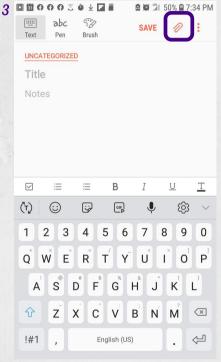
Samsung

Notes App

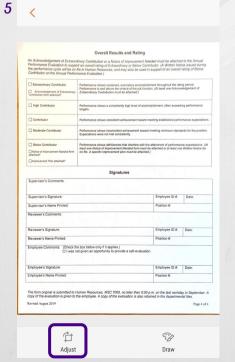
If you have a Samsung, you can use the Notes App to sign the document Step 1 - take a picture of the document that needs a signature

6









An Acknowledgement of Extraon Performance Evaluation to supp the performance cycle will be on Contributor on the Annual Perfor	off an overall rating of Extraoro	of Improvement Need loans or Relow Contril	utor. (A Written No.	tice issued during
Extraordinary Contributor Acknowledgement of Extraordinary Contribution form attached?	Performance shows sustained, exemplary accomplishment throughout the rating period. Performance is well above the criteria of the job function. (At least one Acknowledgement of Entgodinary Coefficient must be attached.)			
High Contributor	Performance shows a consistently high level of accomplishment, often exceeding performance targets.			
☐ Contributor	Performance shows consistent achievement toward meeting established performance expectations			
Moderate Contributor	Performance shows inconsistent achievement toward meeting minimum standards for the position. Expectations were not met consistently.			
□ Below Contributor □ Notice of Improvement Needed form attached? □ Improvement Plan attached?	Performance shows deficiencie least one Notice of Improvement on file. A specific improvement	f Needed form must be i	ttainment of performantisched or at least on	nce expectations. (At a Whitten Notice be
	Signa	tures		
Supervisor's Comments:	1 1 1 1 1 1			
Supervisor's Signature:			Employee ID #:	Date:
Supervisor's Name Printed:			Position #:	
Reviewer's Comments:			1_1_	
Reviewer's Signature:			Employee ID #:	Date:
Reviewer's Name Printed:			Position #:	
Employee Comments: (Check the last of the	ee box below only if it applies,) of given an opportunity to pro	ide a self-evaluation.	Employee ID #.	Date:
Employee's Name Printed:	The same of the sa		Position #:	
The form original is submitted to loopy of the evaluation is given to Exact August 2019	the employee. A copy of the e	rativation is also retain	m. on the last works ed in the departmen	Page 4 of 4
Pen	Eraser	Undo		Redo

