

## **Direct Deposit and W-4/VA-4 Self-Service Effective Date Table**

**\*\*If you make an on-line direct deposit or tax change within the dates below, the change will be reflected on the corresponding pay check effective date.**

<b><u>Date Change Submitted</u></b>	<b><u>Pay Check Effective Date:</u></b>
12/11/23 – 01/03/24	01/16/24
01/04/24 – 01/18/24	01/31/24
01/19/24 - 02/05/24	02/16/24
02/06/24 - 02/18/24	02/29/24
02/19/24 - 03/04/24	03/15/24
03/05/24 - 03/18/24	03/27/24
03/19/24 - 04/02/24	04/16/24
04/03/24 - 04/17/24	04/30/24
04/18/24 - 05/02/24	05/16/24
05/03/24 - 05/15/24	05/31/24
05/16/24 - 06/02/24	06/14/24
06/03/24 - 06/16/24	07/01/24
06/17/24 – 07/01/24	07/16/24
07/02/24 - 07/17/24	07/31/24
07/18/24 - 08/04/24	08/16/24
08/05/24 - 08/19/24	08/30/24
08/20/24 - 09/02/24	09/16/24
09/03/24 - 09/17/24	09/30/24
09/18/24 - 10/03/24	10/16/24
10/04/24 - 10/17/24	10/31/24
10/18/24 - 11/04/24	11/15/24
11/05/24 - 11/14/24	11/29/24
11/15/24 - 12/03/24	12/16/24
12/04/24 - 12/10/24	12/31/24