

# **Employee Advisory Committee**

James Madison University

Apartment on Grace

October 5, 2016 1:00PM – 2:30PM

The James Madison University Employee Advisory Committee met Wednesday October 5, 2016 at 1:00pm in front of Grace Street Apartments. The committee was provided a tour of the facility prior to the meeting being called to order. Committee co-chairs Susan Dean and Kathy Sarver presided. Members present were: Tiffany Brutus, Donna Crumpton, Vivian Ferris, Karen Gerard, Steven Harper, Laura Hickerson, Gina Holloway, Wesley Howdyshell, Liz Howley, Jonathan Kratz, Rodney Lam, Paul Mabrey, Tisha McCoy-Ntiamoah, Cathryn Molloy and Shea Tussing.

## **Welcome**

The meeting was called to order at approximately 1:30PM. Meeting minutes for 9/7/16 were approved with some changes.

## **Old Business**

Received Committee Group Photos that were taken on 9/7/16. Kathy will attempt to provide everyone access to the photos. Email Susan Dean for Membership corrections on the roster. Feedback acquired during the Sept. 7<sup>th</sup> meeting was submitted regarding holiday schedule.

## **New Business**

### **EAC Guideline**

- Questions concerning the roll off year. Is it necessary to have a maximum 5 year service limit? Steve Harper and Jonathan Kratz volunteered to review this specific guideline and provide insight at a later date.

### **EAC Social Hour**

- Paul Mabrey and Donna Crumpton volunteered to create and send out doodle pool.

### **Brainstorming for Feb-May Mtgs.- Tours, Topics**

- February- President Alger. Please send any questions ahead of time to Kathy and Susan by January.
- March/ April
  - o Jeff Bourne w/ Bridgeforth Stadium Tour
  - o Amy Sirocky-Meck Title IX Coordinator
  - o Madison Hall
  - o Lunch with President Alger in May

December Meeting- Rick Larson, Tour of HBS, Lunch @ SSC

- Compensation presentation
- Please have questions ready for Rick Larson

### **EAC Liaison updates**

- Raises at JMU. Half of the budget for raises already exists. In November there is potential opportunity to conduct another review to see if raises/bonuses can be allocated in some format.

### **Next Meetings:**

11/2/16- UREC

12/7/16- CHBS Building

**EAC Thank You Card \* Next Meeting: December 7, 2016, Health & Behavioral Studies Building- Lunch at Bistro Private dining area in the Student Success Center**

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Our Mission:

As an advisory committee reporting to the President of James Madison University (JMU), the Employee Advisory Committee fosters open, honest and productive communication between employees and the university administration with an emphasis on matters of concern to all employees.

The organization accomplishes its mission by:

- communicating with the Executive Assistant to the President of the University (Liaison to EAC)
  - providing feedback and advice to the Senior Leadership Team regarding issues that impact JMU employees
  - facilitating two-way communication with the campus community through electronic and verbal methods
  - facilitating staff employee participation on University Committees and Commissions
  - sponsoring the annual JMU Employee Appreciation Event each May
  - planning the President's Opening Address to Staff each Fall
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