



College of Education



School of Professional  
& Continuing Education

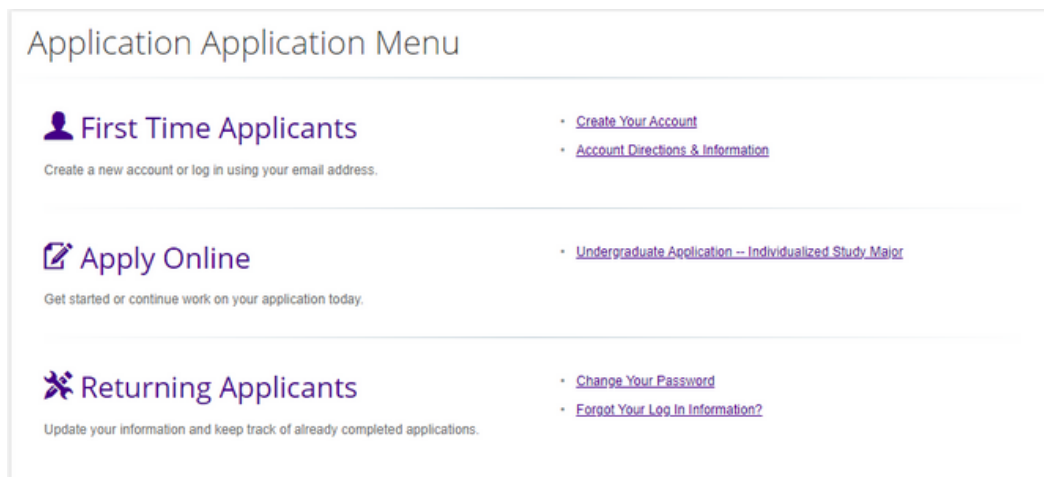
- **Apply to JMU's Education (Bachelor of Individualized Study) BIS program**
- **Check your Admission Status**
- **Pay your deposit\***
- **Complete required training modules**

\*Your deposit may be waived under certain conditions. Contact Program Director for more information.

# Applying to JMU's Education BIS programs

Start at [applyweb.com/jmubis](https://applyweb.com/jmubis)

Do not apply through any other JMU application link



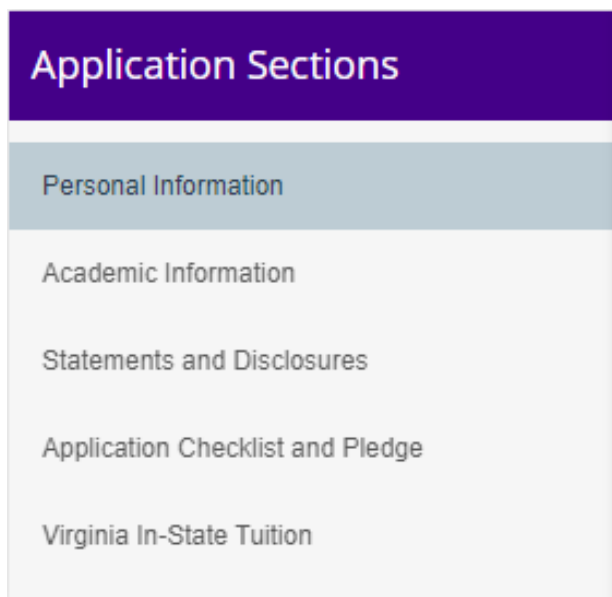
Application Application Menu

- First Time Applicants**  
Create a new account or log in using your email address.
  - [Create Your Account](#)
  - [Account Directions & Information](#)
- Apply Online**  
Get started or continue work on your application today.
  - [Undergraduate Application -- Individualized Study Major](#)
- Returning Applicants**  
Update your information and keep track of already completed applications.
  - [Change Your Password](#)
  - [Forgot Your Log In Information?](#)

Create an account and then apply online.

Be sure to use your full legal name and appropriate spelling and capitalization.

You can save the application and come back to it any time.



Application Sections

- Personal Information
- Academic Information
- Statements and Disclosures
- Application Checklist and Pledge
- Virginia In-State Tuition

You will need to fill out all five sections to complete your application.



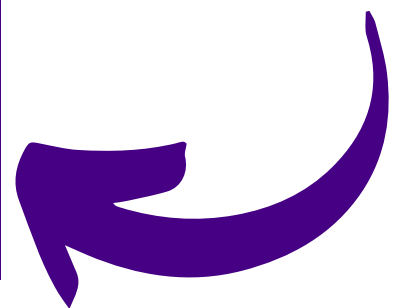
JMU needs your **official** transcripts for all colleges and universities where you have earned credits. Transcripts may be sent electronically (usually faster) to [adp@jmu.edu](mailto:adp@jmu.edu) or mailed to:

Adult Degree Program - Individualized Study Major  
James Madison University  
MSC 6906  
127 W. Bruce Street  
Harrisonburg, Virginia 22807

Your application is not considered complete until you have submitted the online application and all your transcripts by the appropriate deadline.

Priority Consideration: **February 10-April 1**  
Application Deadline: **July 1**

Students who have prerequisites to complete are encouraged to apply by April 1 for summer classes.



**Please do not send transcripts to the Office of Admissions.** When given the option as to where your transcripts should be sent, please choose “other” or “employer” and enter [ADP@jmu.edu](mailto:ADP@jmu.edu). This should be available under “Set delivery destination” potentially as “Send to another individual”. **Transcripts are considered official only if they are sent to JMU directly from the issuing institution.**

After your transcripts have been sent keep a copy of your conformation email, so tracking of the document will be easier. If you are currently taking classes, you must submit updated official transcripts after your grades are posted. If you have any questions as you proceed through the process, please feel free to reach out!

*If you are under the age of 24, your parent or legal guardian may have to complete part of the application.*

# Check your admission status

Activate your JMU eID using the instructions received in your email. Log in to MyMadison and access the Applicant Center to confirm your status. You will also see a checklist if there are actions items to complete.

# Pay Your Deposit

To accept your offer of admission, you must pay a deposit\*. You will need to access your M3 account through the "Student" tab in MyMadison.



You can find more detailed instructions at: <https://www.jmu.edu/ubo/student-accounts/m3.shtml>

Application Program Data | Application Data | New Window

Lillian Cosner 110716301 OnBase

Academic Institution James Madison University Application Number 00820628  
Academic Career Undergraduate Career Number 1

**Program Data** Find | View All First 1 of 1 Last

Program Number 0 \*Effective Date 11/27/2023  
\*Admit Term 1241 Sprg 2024 Effective Sequence 1  
\*Academic Program UGEN Undergrad Expected Graduation Term  
\*Academic Load Full-Time \*Campus MAIN Main  
 Joint Program

**Program Status**

Status Active Action Date 11/27/2023  
\*Program Action MATR Matriculation Action Reason WAIV Tuition Deposit Waived  
Last Updated On 11/27/2023 11:17:07AM By JENNINTL Evaluation  
Create Program Calculate Deposit Fees

\*Your deposit may be waived under certain conditions. Contact Program Director for more information.

# Complete four required training modules

Log in to MyMadison and access MyServices to access the training modules.

Three are through Kognito:

- Mental Health (40 minutes)
- Sexual Misconduct Prevention (75 minutes)
- Alcohol and other Drugs (40 minutes)

And one is through Vector Solutions:

- Belonging

These must be completed by the deadline to avoid a hold on your record.

Please visit: <https://www.jmu.edu/studentaffairs/student-resources/required-programs.shtml> for more information.

As online students, you are NOT required to complete the immunization process. If you get an email about immunizations as a new student, please reach out to the university health center and let them know you are a BIS student. Karen Kennedy can help remove the hold and the requirement. [kenne3ke@jmu.edu](mailto:kenne3ke@jmu.edu)